

**ANY GIVEN CHILD EDUCATOR  
GILCREASE MUSEUM**

**POSITION SUMMARY:**

The Any Given Child (AGC) Educator reports to the Manager of School and Educator Programs and is responsible for implementation of Gilcrease Museum's AGC program at designated elementary school sites, maintenance of supplies, and support of evaluation and documentation efforts. The Educator will join an established, city-wide, arts-based outreach program that provides equity and access to arts for every K-8 student in Tulsa Public Schools. This position would specifically be for 1st grade level. This is a contract position working a maximum of 20 hours per week from mid October 2022 to Spring 2023.

**CHARACTERISTIC DUTIES:**

- Under the supervision of the Manager of School and Educator Programs, establishes best practices for implementation and facilitation of AGC content for youth audiences.
- Works collaboratively with Manager of School and Educator Programs and classroom teachers to effectively plan and improve working methods for the successful delivery of the AGC program.
- Documents student learning and classroom activities.
- Tracks program attendance.
- Supports ongoing formative assessment and summative evaluation efforts.
- Works with department staff to maintain inventory and check-out of program supplies.
- Coordinates scheduling as needed.
- Meets regularly with the supervisor to facilitate communication, coordination, documentation and evaluation efforts.
- Perform any other duties as requested.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree in visual art, art history, education, child development or related field. Knowledge and understanding of developmentally appropriate pedagogy for engaging youth with diverse learning needs and backgrounds. Minimum of two years of demonstrated successful experience facilitating visual arts learning experiences for young children. Must have reliable transportation and a valid driver's license.

**PREFERRED QUALIFICATIONS:**

Bilingual in English/Spanish is a plus. Elementary classroom experience. Background working in cultural institutions.

**WORKING ENVIRONMENT:**

Work will take place indoors both on the Gilcrease campus and throughout designated Tulsa Public School elementary sites. Individuals are responsible for their own transportation and will be reimbursed for mileage at .585 cents per mile. Working hours are contingent upon the program schedule.

**Send resumes and cover letters to [katie-dokes@utulsa.edu](mailto:katie-dokes@utulsa.edu) by 9/30/22. Any questions, please contact Katie Dokes, Manager of School and Educator Programs - 918 596 2771.**